



RECREATIONAL PROJECTS PROGRAM

101-205 Hawkins Street, Whitehorse, YT Y1A 1X3
(867) 633-7892 or 1-800-661-0555, extension 7892

QUESTIONS & ANSWERS

Changes to the Recreational Projects Program come into effect January 1, 2012. The following series of questions and answers are intended to provide a broad overview of the changes to the Recreational Projects Program.

WHY HAVE CHANGES BEEN MADE TO THE RECREATIONAL PROJECTS PROGRAM?

Changes have been made to the program to:

- provide clarity to applicants on eligible projects and eligible project costs;
- improve and better meet the needs of Lotteries Yukon service to its clients;
- provide more equity in the distribution of funding;
- update the program to facilitate a more efficient and effective application process; and
- ensure consistency and fairness in the assessment process.

WHAT ARE THE KEY CHANGES TO THE PROGRAM?

Funding available for the Recreational Projects Program is dependant upon lottery revenues. Available funding is limited, for that reason changes and certain restrictions have been placed on projects and project expenses.

APPLICANT ELIGIBILITY

Identifying the program objectives in the guidelines is expected to clarify who the Recreational Projects Program is intended to target — art, sport and recreation groups.

The program guidelines more clearly identify how Lotteries Yukon assesses an organizations capacity to carry out projects. Applicants are required to be registered with Yukon *Societies Act* for a minimum of two years, have held their second Annual General Meeting, and have completed a minimum of two years of sustained, regular, ongoing programming in their community as of the date of the application.

APPLICATION FORM

Application forms have been tailored to ensure:

- all relevant information is collected for the Commission's decision making;
- that applicants provide sufficient information to support eligibility;
- that applicants clearly identify all revenues and expenses;
- that applicants can clearly quantify the value of project-specific donated, volunteer or in-kind contributions;
- that projects are consistent with the program objectives; and
- that there is a more efficient and effective application process.

APPLICATION REQUIREMENTS

Application requirements now include proven support of the membership for the project through applicant equity and written confirmation of other sources of funding approved or pending.

DEADLINES

If a deadline date falls on a weekend or holiday, applications must be received by Lotteries Yukon no later than 4:30 p.m. on the last business day before the deadline.

FUNDING LIMITS

The former guidelines did not specify the maximum amount of funding an applicant could request although the Commission, when making decisions, would often approve at a maximum 75–80% of total project costs. The program guidelines now clearly identify the maximum amount of funding an applicant may be eligible for with caps set on specific project expenses.

Funding caps have now been placed on contract fees, facility and equipment rentals, minor equipment and new construction or renovations, and travel. These limits are expected to provide more equity in the distribution of funds to applicants and ensure the efficient use of resource. Applicants are required to have the proven support of the membership and/or the community through resources allocated by the applicant to the project either in monetary funds, volunteerism, fund raising, donations, or in kind contributions.

MAJOR PROJECTS

The former guidelines defined major projects as broad based projects that demonstrated territorial or regional recreational benefits for Yukon people. Capital projects with costs of \$50,000 or more were also considered major projects for the purpose of committing funds. Only applications for equipment, new construction or renovations where total project costs exceed \$50,000 are now considered major projects. The following applies to major projects:

- may be funded up to 40% of total eligible costs to a maximum of \$50,000;
- major project applications are only accepted at the October 15th intake;
- applicants may only be eligible to receive Major Project funding once every two years;
- priority will be given to organizations that have not recently received funding;
- applications for equipment are now required to submit a Maintenance and Replacement Plan; and
- major capital projects must submit an Operating and Maintenance Plan.

Restricting major projects to one intake per year will make sure that large projects cannot consume all of the available funding.

PROJECTS AND PROJECT EXPENSE LIMITATIONS

With limited funding available the Commission is focusing funding efforts on those projects that provide the broadest benefits to art, sport, and recreation. For camps this means that preference will be given to camps that reach the broadest number of participants. For major capital projects preference will be given to projects that provide direct benefits to art, sport and recreation.

WHAT HAPPENED TO SPONSORSHIP?

A long standing issue with the former guidelines was how to accommodate or allow for annual events or projects. Sponsorship was an attempt to address reoccurring projects however it did not fully address the issue. As an agent of government, Lotteries Yukon is also not in a position to “sponsor” groups. Sponsorship is viewed as an arrangement more appropriate in the private sector.

The former guidelines identified a project as “equipment or an activity extraordinary to the regular operations of the group”. The interpretation of what “extraordinary to the regular operations” means has varied significantly from one organization to another and was difficult to administer. It was often viewed as restricting the Commission’s ability to fund annual events and reoccurring projects.

The Commission, aware of the long lasting benefits of these annual events/reoccurring projects, made changes to the program by removing references to “extraordinary to regular operations of the group” and allowing for all annual projects and events. Sponsorship was no longer deemed appropriate under these circumstances. All groups with annual events/ reoccurring projects now have an equal opportunity to apply for funding.