



Expenses eligible for Lotteries funding

EQUIPMENT/CAPITAL PURCHASES

Equipment may be funded:

- if it is to be used by more than one person;
- if it has a normal life span of at least 3 years;
- if it is of significant cost to the applicant;
- if it is not normally considered a personal expenditure.

Quotations from two suppliers must be provided. If unable to provide two quotes, please explain. Contribution to major overhaul or rental of equipment may be considered.

SPECIAL ACTIVITY / EVENT FUNDING

An event or activity extraordinary to the regular operating year of the group. Funding may be provided towards expenses as follows:

- A contribution towards contract fee expense may be considered for professional services.
- Honoraria may be funded to a maximum of \$125.00 per day based on an eight-hour day, to a maximum of ten (10) days per project or event.
- Travel out of Yukon for training is not encouraged; rather, groups are encouraged to bring professionals into Yukon to maximize training for Yukoners. Funding is based on 75% of cost of cheapest available fare to a maximum of \$300.00 per person.
- For costs of supplies/materials/services, quotations must be provided from two suppliers if possible. If unable to provide two quotations, please explain. (Local suppliers are encouraged.)
- Facility rental fees for special events may be considered.
- Facility user fees may be funded under special circumstances.

CAPITAL / MAJOR PROJECT EXPENSES

- Applicants proposing a capital or major project must attach a letter from the local authority, municipality or designate, verifying that the project is consistent with the goals, bylaws or regulations of the community.
- Major projects are defined as broad based projects that demonstrate Territorial or Regional recreational benefit for Yukoners. Please include information that demonstrates Territorial and/or Regional recreation benefit.
- An itemized budget with quotations must be attached, with details of costs to which lotteries funding will be applied.
- Details of all funding sources must be listed.
- A future O & M plan must be provided.

EVENT SPONSORSHIP

Eligible applicants may apply for sponsorship by Lotteries Yukon for up to a three-year period. Priority will be given to applicants whose events involve Yukon communities and do not offer purses or cash prizes, and who meet the following criteria:

- Funded by the Yukon Lottery Commission for the past consecutive 5 years;
- High profile national or international sport, arts or cultural event;
- Successful completion of event for past consecutive 5 years or more;
- Fiscally responsible and accountable;
- Large volunteer component to successfully run the event (50+);
- High percentage of Yukon participants in the event;
- Commitment to provide high profile for the Lotteries Yukon sponsorship;
- No access to core or ongoing funding from Government of Yukon for the applicant.

Expenses ineligible for Lotteries funding

- Accommodation or meals;
- Trophies, prizes, medals;
- Office equipment or administration expenses;
- Preschool/playschool programs and materials;
- Projects deemed to be private enterprise;
- Community specific projects including local workshops or leadership development;
- Equipment costs required for individual's use;
- Bingo equipment;
- Projects, programs or equipment for educational institutions or affiliates;
- Small personal or disposable items are not normally eligible for funding;
- Uniforms are not normally eligible for funding;
- On-going costs of an organization's regular events or activities are not normally eligible for funding.



CRITERIA FOR APPLICATION

FUNDED PROJECTS WILL CONTRIBUTE TO THE DEVELOPMENT OF RECREATION WITHIN YUKON FOR THE BENEFIT AND ENJOYMENT OF YUKONERS.

A project may include equipment or an activity extraordinary to the regular operations of the group.

“RECREATION” includes leisure activity related to heritage and culture; amateur level performing, visual and literary arts; amateur sports; and other forms of indoor and outdoor leisure activity.

WHO IS ELIGIBLE:

Volunteer non-profit societies and groups who have been organized and active for one year are eligible to apply. Your group must be registered with societies and in good standing, or at least be in the process of registering. Your group must demonstrate a strong volunteer component, community support through successful fundraising, and a need for financial assistance. A project having a significant positive impact on a community, if supported by the recognized local authority or authorities, may be considered for funding where no registered society exists.

WHO IS INELIGIBLE:

Individuals, educational institutions, extra-curricular school groups, municipalities, and preschool/ playschools are not eligible. ***Groups who have been successful in qualifying for sponsorship funding are ineligible to apply for project funding during the term of the sponsorship contract.***

APPLICATION INFORMATION:

The Yukon Lottery Commission provides funding contributions for capital purchases and costs associated with extraordinary projects or events. Applicants must provide information on the application form, and where necessary, attach additional information. An eligible applicant may normally be granted funding contribution once in a twelve-month period. If you have questions, please call the Lotteries Yukon staff and they will do their best to clarify information required.

DEADLINE DATES:

Applications will be accepted if postmarked or received during regular office hours, Monday through Friday, no later than the deadline date of April 15th or October 15th. Retroactive funding will not normally be considered. If an activity takes place between the application deadline and the date of the funding session, this is not considered retroactive. Applicants will be notified of the decision regarding funding approximately two months after the application deadline.

CLAIM PROCEDURES:

- Approved funding may be claimed by submission of receipts/invoices. Please allow two to three weeks for processing of claim.
- Accountability statements from previous approved funding must be submitted before funds can be released for further approvals. Partial accountability must be received for past-approved funds before a new application may be reviewed.
- All claims against approved funding must be made within one year of approval.
- Sponsorship groups must provide annual reports, including approved annual financial statements and details of sponsorship recognition.

GENERAL INFORMATION:

- Applicants are encouraged to find additional revenue sources, and to provide information regarding in-kind contributions to the project.
- Applicants must be prepared to share lottery-funded equipment with other responsible groups/organizations.
- Applicants are encouraged to purchase supplies and equipment locally.
- The Yukon Lottery Commission will not normally provide additional funding to that of the community local authority.
- Applications for group travel may be made only through the Lotteries Yukon Travel/Touring program.
- Groups whose core funding needs are met through Government of Yukon Arts Advisory Committee and Sport and Recreation Advisory Committee funding are not eligible for administrative or program funding but only for costs associated with special projects or equipment costs.